

**FIAAA Board of Directors Meeting Minutes  
September 17 & 18, 2016  
Orlando Airport Marriott Lakeside, Orlando, FL**

**Saturday, September 17, 2016**

1. Meeting called to order by President Jerri Kelly at 11:04am
2. Invocation by Russell Wambles
3. Roll Call:
  - a. Absent members: Larry Brown, Kevin Demer, Lanness Robinson (arrived late)
- 4-6. President's Remarks/Introductions/Appointments (Kelly)
  - b. Welcomed New BOD Members:
    - District 6 Director: Denarvise Thornton
    - At Large Member, Special Events: Steve McHale
    - At Large Member, Certification Coordinator: Jake VonScherrer

*Motion to approve by Donna Blumer, 2<sup>nd</sup> by Steve Luppert. Approved.*
7. Approval of Pre-Conference, Post-Conference Meeting and Annual Meeting Minutes. *Motion by Bill Weed, 2<sup>nd</sup> by Scott Drabczyk. Approved.*
  - No Discussion
8. Treasurer's Report (Colby)
  - Explanation of current financial state. Current Net Worth over \$58,000. *Motion to approve report by Donna Blumer, 2<sup>nd</sup> by Bill Weed. Approved.*
  - Discussion: First corporate sponsor already secured, Ephesus Lighting.
9. Conference 2016 (Kelly)
  - Going forward, work should be spread out so not everything falls on one person. Specific duties should be assigned at the end to help with packing up materials and wrapping up conference.
  - FHSAA feedback requested more accountability of attendance
  - Compliance seminars that took place in the summer modeled FIAAA break out sessions.
  - QR Reader feedback showed people scanning themselves in.
- 10-11. Executive Director's Report/NIAAA Section 3 Report (Balazs)
  - Complimented Jerri on quality of the conference.
  - Welcomed new BOD members and encouraged them to call with questions.
  - Gave a brief explanation/history of Section 3
    - Made up of FL, GA, N/S Carolina, MS, TN, AL
  - Encouraged all who attend National Conference to attend Section 3 meeting on Sunday of the conference, at 1pm.
  - Proposed changes to the At Large election: appointing section members, as well as an additional member
  - Section 3 meeting (traditionally in GA), anyone can go. Board pays for three people to attend.
  - Encouraged BOD members to become NAAA members and get involved, join committees
  - National Conference December 9-14
    - Delegate assembly comprised of RJ Costello, Russell Wambles, Andy Chiles, Lanness Robinson, and Kevin Demer
    - State Door Prize has been cigars (ask L. Robinson to obtain again)

- Suggested for Section 3 door prize to be two \$50 cash prizes. *Motion by Wambles, 2<sup>nd</sup> by Weed. Approved.*
- FL NIAAA membership increased by 49%. (Usually the case when National Conference is in FL.)
- Varsity company looking for sales reps

12. LTI—State Coordinator (deferred to tomorrow)

13. NIAAA Election (deferred to tomorrow)

14. Mentoring (deferred to tomorrow)

15. E-Newsletter (Rader).

- Latest edition will come out last week in September. Published four times per year.

BOD members dismissed to lunch/committees at 12:15pm.

## Sunday, September 18, 2016

1. Meeting called to order by President Jerri Kelly at 8:45am.
2. Invocation by Russell Wambles
3. Roll Call:
  - Absent Members: Larry Brown, Kevin Demer
4. Committee Reports:
  - Awards Committee (Chiles)
    - Highlights:
      - Discussed idea to have Section AD of the Year award in order to recognize more ADs at the conference banquet. Questions to explore: how to break up sections of the state, where does pool of candidates come from, once you win Clarence Noe award, can't win Sectional AD award? Hierarchy of awards: Meritorious Service→State Award of Merit→Sectional/Regional AD Award→Clarence Noe Outstanding AD of the Year→Hall of Fame Inductee
    - Recommendations to Board:
      - Add Sectional AD of the Year Award
      - Committee to come up with verbiage for award and form changes
      - Provide explanation of awards hierarchy on nomination form
      - District Directors to push for award nominations and nominate individuals if none received
      - Sectional AD of the Year to be instituted in 2017-18 school year
    - Committee Follow Up Responsibilities:
      - Look at nomination form descriptions and add verbiage to form
    - Motion carried to accept the report (2<sup>nd</sup> by Blumer)
    - Discussion: Meritorious Service award will not be replaced by Sectional AD award
  - Higher Ed Committee (Talley)
    - Highlights:
      - Classifications revised to add 9A (1-3A, 4/5A, 6/7A, 8/9A)
      - Sportsmanship committee doing the same thing
      - Forms will now be available electronically and will be submitted in the same format
      - Applications & essays will be viewed by all committee members via Google docs or One Drive
      - Deadline will be updated to April 7, 2017
      - Motion carried to accept the report (2<sup>nd</sup> by Weed)
    - Recommendations to Board:
      - Mr. Colby is researching an email address like scholarship@fiaaa.org for applications to be submitted electronically.
    - Committee Follow Up Responsibilities:
      - Ron Allan-Admin Asst: organizing folders as apps are submitted
      - Pam Lancaster-Admin Asst to the Asst: filling in for AA in his absence
      - Jake & Ron: Reading 9-8A essays
      - Tam & Jay: Reading 7-6A essays
      - Roger & Steve: Reading 5-4A essays
      - Donny & Pam: Reading 3, 2 & 1A essays
      - Look at nomination form descriptions and add verbiage to form
    - Motion carried to accept the report (2<sup>nd</sup> by Weed)
    - No discussion





- 700's: 2 courses, 701 and 790
  - Times to be Offered:
    - Friday: (8am to 12pm) 502, 504, 610; (1pm to 5pm) 503, 506, 790; (6pm to 10pm) 608, 631.
    - Saturday: (8am to 12pm) 501, 701
  - LTI Incentives:
    - Take two courses, get 790 free (must teach the following year)
    - \$5.00 reduction cost for each course taken after the first
    - Instructors get a free course to be used within one year
    - Instructors who teach Friday AM class will have ½ cost of Thursday night room covered
    - Instructor shirts for new instructors
    - 1<sup>st</sup> time attendees get 502 free (or 501, 503)
  - Motion carried to accept the report (2<sup>nd</sup> by Harrison)
  - Discussion:
    - Robinson: Need instructors for 503, 610, 631, 701; change free course of 502 to possibly 503
    - Colby: CTA approved people need to retake CTA class because CAA exam is now online.
- Mentoring (Comeau)
  - Highlights:
    - FHSAA will have a change of guard and we will not hear from them for a while.
  - Recommendations to the Board:
    - FIAAA will take mentoring in another direction. We will get a list of County ADs and communicate through email to find out who needs help.
    - District directors are doing a great job hitting the mainstream schools. We need help identifying private and charter schools.
  - Committee Follow Up Responsibilities:
    - Dan Comeau to communicate with County ADs throughout the state.
  - Motion carried to accept the report (2<sup>nd</sup> by Blumer)
- Review (Otero)
  - Highlights:
    - FACA: problems with getting districts involved. Steve Ripley has held annual meeting in August where principals and ADs were invited to discuss benefits of joining and mentoring program. Meeting promotes mutual partners: FIAAA, FHSAA, discusses online voting. Common dates are published in all publications.
    - ADAC:
      - Baseball pitch count rule now in effect, beginning January
      - Recommending to FHSAA BOD softball mercy rule, 15 runs after 4 innings; baseball/softball playoff games played to completion, unless both coaches agree
      - Softball endorsed coaches to wear helmets
      - Baseball/softball: if JV game before varsity game, require time limit
      - Track: moved to metric system; no longer need numbers on back of jersey; jewelry now allowed; add 8-at large qualifiers based on regional and district finishes, max of 24.
      - Lacrosse: continued conversations about girls head gear , expect 2017 changes for sure.
      - Officials: all sports approved raise \$3 every three years

- Football: proposed play off system: keep districts in classifications 5-8, no districts in 1-4. If smaller schools want secured games, can join 5A or higher district; no bonus points, winner advances, rest based on points earned from schedule and record.
    - Tennis: true #1 winner; #1, #1 doubles, #1 overall
    - Request full disclosure of people who want to leave a district
  - Motion carried to accept the report (2<sup>nd</sup> by Weed)
  - Discussion:
    - Allan: schools requesting to move from one district to another should be published and all sports moved to that other district.
    - Robinson: FIAAA needs to start taking positions on hot topics. Suppressing position has potentially hurt current matters around the state.
    - Chiles: been asking for two years for officials' organizations to allow school input.
- Constitution (Colby)
  - Highlights:
    - Discussed possible revisions to the current constitution and determined that two current special committees, which are currently part of the Membership Services Committee, should be standing committees.
  - Recommendations to the Board:
    - The Mentorship Program and the Sportsmanship Program are recommended by the committee to be added to the standing committees and will be removed from the Membership Services Committee
  - Committee Follow Up Responsibilities:
    - January BOD Meeting: Provide language for the constitution revision to be voted on by the Delegate Assembly at the Annual Meeting in May
  - Motion carried to accept the report (2<sup>nd</sup> by Weed)
- Hall of Fame (Drabczyk)
  - Highlights:
    - We are going to reformat/change how the program bio's and script for the MC will be slightly different so people are not reading what is exactly being said.
    - At the HOF Ceremony, we will be doing research in how to produce a short video and/or rotating pictures of the award winner while the award is being presented.
    - Two past presidents have been decided on and will be invited to the January HOF Selection Meeting.
  - Recommendations to the Board:
    - Reminder that all HOF nominations are due by December 1st, 2016 sent to Scott Drabczyk at his school.
  - Committee Follow Up Responsibilities:
    - January BOD meeting: Research the reality of producing an interview video and picture slides for each award winner.
    - May HOF Ceremony: Summarize/re-write the award winners bio for the MC's script.
  - Motion carried to accept the report (2<sup>nd</sup> by Blumer)
  - Discussion:
    - Chiles: make sure all information is filled out on form
    - Wambles: when nominating, think of information you can give on the person if they're selected.
- Strategic Plan (Talley)
  - Did not meet

- Auditing (Drabczyk)
  - Highlights:
    - All members discussed any seen issues or problems with the 9/14/16 financial report or the final end of the year report dated 8/4/2016. No issues were seen nor any recommendations will be made from the committee to the Board of Directors at this time.
  - Recommendations to the Board:
    - None at this time.
  - Committee Follow Up Responsibilities: N/A
  - Motion carried to accept the report (2<sup>nd</sup> by Blumer)
  - No discussion
  
- Special Events (Kelly)
  - Highlights:
    -
  - Motion carried to accept the report (2<sup>nd</sup> by Weed)
  - No Discussion
  
- Past Presidents'/Nominating Committee (Costello)
  - Highlights:
    - Reviewed the operating procedures for the Past Presidents Advisory Ct. R.J. Costello, chairperson & Donna Blumer, Vice Chairperson
  - Recommendations to the Board:
    - The Committee is recommending a by-law proposal that the Executive Board be made up of ten members instead of eight. The committee would like to add 2 active past presidents chosen by the Past presidents committee to allow more input with the Executive Board. Motion passed after a lengthy discussion. EXECUTIVE BOARD: Executive Director (non-voting member), President, President-elect, Past President, Secretary, Treasurer, Historian, Chaplain, & 2 active Past Presidents selected from the Past Presidents Advisory Ct.
  - Committee Follow Up Responsibilities:
    - R.J. Costello: will need to discuss the possibility of taking on more of a leadership role within the FIAAA to four members of the Board of Directors.
    - R.J. Costello & Donna Blumer: make sure each Past-President/spouse has 2 drink tickets for meeting at the annual conference.
    - R.J. Costello: coordinate with President-elect Scott Drabczyk of the time/location & agenda for Past presidents meeting at the annual conference.
  - Motion carried to accept the report (2<sup>nd</sup> by Robinson)
  - Discussion: vote to propose amending constitution at Annual Meeting in May 2017 to include two active past presidents on the Executive Board. Colby abstained from voting. Vote was 1 abstention, all others in favor of proposing amendment to constitution.

#### 5. 2016 Conference: (Drabczyk)

- Preliminary overview of the conference agenda.
- Discussed meeting spaces and room set up. Hotel under new management, so some kinks will need to be worked out.
- Looking at possible early registration and off-site social Friday night.
- Former "Lunch with Vendors" being changed to a cocktail hour format with vendors on Saturday night.



6. LTI—State Coordinator: (Robinson)
  - Several courses being revised. Looking for National-level instructors.
  - Pushed use of the NIAAA Portal
  - Change to certification exam: online at the conference, also option to take exam from home.
  - New course ideas and topics being considered for new courses: School Tragedy (similar to 710A & B); addition of legal course (LTC 510) focusing on social media, facilities, and transgender athletes.
  - Will provide an overview of the NIAAA portal at January's meeting.
  - Discussion: (Kelly) surveyed group to see what projects those who have CMAA did to earn certification. Recommended to Scott Drabczyk to hold a CMAA breakout session at conference in May.
  
7. At-Large Election: (Robinson)
  - Speech will be to convince voters why the candidate feels s/he's the best choice.
  - Voting will begin immediately after speeches are completed.
  - One piece of literature about the candidate is allowed to go out in registration pack out.
  - Theme of the speech will be "Be Better".
  - Request funds to purchase "Be Better" bracelets. Motion to approve by: Drabczyk, 2<sup>nd</sup> by Buckner, approved up to \$1300.
  - Will need people to help pass out bracelets as people are exiting general session.
  - Ron suggested everyone visit other states' hospitality rooms to promote Lanness.
  
8. New Business:
  - Chiles: no intention to throw FHSAA under the bus in requesting for school input on officials' organizations. Simply wanting what's best for the membership.
  - Colby: request to purchase two new laptops and three new projectors for LTI. Would allow for five of each. Motion to approve by Weed, 2<sup>nd</sup> by Blumer, approved.
  - Kelly: requesting the continuation of exploring the option of online registration. Despite credit card fees and cash discounts required by law to offset fees, it should be an option. Motion by Gillis to add option to pay by credit card for registration, 2<sup>nd</sup> by Blumer. Approved unanimously.

Upcoming Dates:

- National Conference: December 9-14 @ Opryland Hotel, Nashville, TN
- January BOD Meeting: January 14-15 @ Orlando Airport Marriott Lakeside, Orlando, FL
- Annual Conference: May 5-8 @ Orlando Airport Marriott Lakeside, Orlando, FL

Meeting adjourned at 11:20am.

Respectfully submitted,

Lauren Otero  
Secretary