



## **Florida Interscholastic Athletic Administrators Association**

# **HALL OF FAME** **NOMINATION FORM**

*The FIAAA Hall of Fame is organized as a means of recognizing and honoring the outstanding achievements of interscholastic athletic administrators in the State of Florida, as well as honoring the distinguished achievements of those who have attained excellence and made a positive and dynamic impact upon the FIAAA, student-athletes, high school communities, coaches and colleagues. This award is the organization's highest honor.*

## Criteria:

- I. Active and innovative on state level within the FIAAA: (i.e. Presidential term, Board of Directors, Committee Chair, leadership within the organization and innovative contribution to the organization)
- II. Professionally active and has made meaningful contributions within the candidate's athletic area and region of the State of Florida: (i.e. Athletic Conference, School District, etc.).
- III. Certifications Held: (i.e. CMAA, CAA, Higher Education Degrees, etc.)
- IV. Leadership Training Institute: Courses taught (state & national level), courses taken.
- V. Innovator of new programs across all facets of athletic administration (school based, state and national AD organizations, local and state wide athletic associations)
- VI. Proven Leadership within all facets of professional involvement.
- VII. Other Leadership Experience (i.e. Sport Committee Involvement, State Athletic Association, State Coaches Association, etc.)
- VIII. Published articles in local, state, and national publications.
- IX. NIAAA/NFHS Involvement (i.e. Board of Directors, Committees, National Conference Involvement, etc.)

## Nominations

Individuals may be nominated by any active or retired member of the FIAAA. Posthumous nominations will be accepted. (*Self-nominations will not be accepted*).

## Requirements for Consideration of Application

*Only the following package of materials should be submitted for an individual to be considered for induction into the FIAAA Hall of Fame:*

- a. **Nomination Form:** A completed nomination form.
- b. **Letters of Recommendation:** A **maximum** of **two letters** of recommendation can be included.
- c. **Support Material:** The total number of support material pages **must not exceed four (4)**. The four pages are in addition to the nomination form and the two letters of recommendation.
- d. **Photograph:** A 4" x 6" or 5" x 7" portrait style color photograph should accompany the nomination form. Digital photo preferred, if available.

## Instructions

All nomination forms and support materials must be sent to the Chairman of the FIAAA Hall of Fame Committee **postmarked by December 1<sup>st</sup>**.

Scott Drabczyk – Director of Athletics  
c/o Father Lopez Catholic High School  
3918 LPGA Blvd.  
Daytona Beach, FL, 32124

Address questions to [sdrabczyk@fatherlopez.org](mailto:sdrabczyk@fatherlopez.org)

Please use the following guidelines when preparing the nomination materials:

1. All materials must be submitted on 8.5" x 11" paper.
2. All materials must be presented in typewritten or computer generated form.
3. Do not use notebooks or portfolios with plastic sheet covers.
4. Do not use highlighters to outline specific facts or underline or draw arrows to mark copy.
5. Nomination form must contain all required signatures.
6. Put names on photo(s).
7. Nomination materials must be postmarked by December 1<sup>st</sup> to be in consideration for following calendar year class.

The FIAAA Hall of Fame induction ceremony will be held annually in conjunction with the Florida Interscholastic Athletic Administrators Conference in May of each year at the FIAAA Award & Hall of Fame Banquet. All inductees must be present at the induction ceremony. Posthumous inductees will need to be represented by a family member or other appropriate individual.

## **Hall of Fame Nominee**

\_\_\_\_\_

Prefix

\_\_\_\_\_

First

\_\_\_\_\_

Middle

\_\_\_\_\_

Last

\_\_\_\_\_

Suffix

### **Person Submitting Nomination**

Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City

\_\_\_\_\_

State

\_\_\_\_\_

Zip Code

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ (of submission)

# HALL OF FAME NOMINEE

\_\_\_\_\_  
Prefix                      First                      Middle                      Last                      Suffix

**Current Home Address:** \_\_\_\_\_  
Street address                      City                      State                      Zip Code

**Home Phone:** \_\_\_\_\_                      **Cell Phone:** \_\_\_\_\_

**Home Email Address:** \_\_\_\_\_

**Active Administrator** (check) \_\_\_\_\_                      **School Affiliation** \_\_\_\_\_  
School Name                      City/Town

**Retired** (check) \_\_\_\_\_                      **School Affiliation** \_\_\_\_\_  
School Name                      City/Town

**Deceased** (check) \_\_\_\_\_  
*If deceased, closest living relative or contact person*                      Name: \_\_\_\_\_  
Street address                      City                      State                      Zip Code

## **I. Nominee's Education:**

*Name of School Attended, City and State, Year Graduated, Degree Earned*

High School	City	State	Year Graduated	
_____	_____	_____	_____	
Under Graduate College/Univ.	City	State	Year Graduated	Degree Earned
_____	_____	_____	_____	_____
Post Graduate College/Univ.	City	State	Year Graduated	Degree Earned
_____	_____	_____	_____	_____

## **II. Nominee's Years of Service and Participation:**

**Years in Athletic Administration:** \_\_\_\_\_                      **Last Year in Athletic Administration:** \_\_\_\_\_

**School(s) As Athletic Administrator:** \_\_\_\_\_ - \_\_\_\_\_  
\_\_\_\_\_ - \_\_\_\_\_

**Years as NIAAA member** \_\_\_\_\_

**NIAAA Certification:** RAA \_\_\_\_\_ CAA \_\_\_\_\_ CMAA \_\_\_\_\_

**Please include the following information in list or bulleted format in support of the nomination:**

**III. Briefly describe career accomplishments and contributions as an interscholastic athletic administrator at the school based and/or local area levels:**

**IV. Briefly describe any career accomplishments and contributions as an interscholastic athletic administrator at the state level with primary focus being on the FIAAA:**

**V. Briefly describe any career accomplishments and contributions as an interscholastic athletic administrator at the national level including the NIAAA and the NFHS:**

**VI. Briefly describe the nominee's 'Defining Moment' as an interscholastic athletic administrator. Include special honors and achievements and/or awards:**

## **Checklist of Materials to Include:**

- \_\_\_\_\_ **Completed Nomination Packet**
- \_\_\_\_\_ **Color Portrait Photograph of Nominee: 4" x 6" or 5" x 7" (Digital accepted and preferred).**
- \_\_\_\_\_ **Letter(s) of recommendation (two maximum).**
- \_\_\_\_\_ **Supportive Materials for Nominee - May Include brief summary of resume, newspaper clippings or other supportive materials (maximum 4 pages).**