

**FIAAA Board of Directors Meeting Minutes**  
**January 12-14, 2018**  
**Orlando Airport Marriott Lakeside, Orlando, FL**

**Saturday, January, 2018**

1. Meeting was called to order and all were welcomed by President Drabczyk at 11:22 a.m.
2. Invocation by Chaplain Russell Wambles
3. Roll call:
  - a. Absent members: Ryan Smith
4. **Meeting Minutes** (Roger Mayo)
  - a. Approval of September Board of Director Meeting Minutes  
*Motion to approve by Russell Wambles, second by Marcus Gabriel*
  - b. No discussion
5. **Treasurer's Report** (Mike Colby)
  - a. Explanation of current financial status
  - b. Pointed out that monies had been transferred from the Mandy Stoll Investment Account passed at September meeting.  
*Motion to approve by Rocky Gillis, second by Larry Brown*
  - c. Discussion: Marriott does not have rewards program for business, only for individuals. Also Chase Marriott credit card would require the rewards program in an individual's name such as Executive Director (Ron Balazs) Treasurer, or President to be able to claim and use points.
6. **Executive Director Remarks** (Ron Balazs)
  - a. Thanks to all for being in attendance at this meeting.
  - b. Reminder that every person here will be attending committee meetings and should express their thoughts as it is important to have new prospective. It is also important to discuss how things affect different areas of our state.
  - c. National Conference in Phoenix was very good and handled well
  - d. Reminded every one of the importance of making sure your spot has a replacement if you are assigned a duty and can't fulfill it.
  - e. Section 3 Meeting is in May and encouraged anyone that is interested in attending to contact him. It is open to all and FIAAA provides \$1500 to toward the costs of those attending
  - f. Explained the times and the purpose of the Section Meetings
  - g. Meeting is held at the Lake Lanier Resort in Buford, Georgia and is a one and a half day meeting.
7. **E-Newsletter Update:** Jay Rader
  - a. Next issue will be end of February and will focus mainly on State Conference information, Mandy Stoll Scholar Athlete Nominations, Sportsmanship Nominations
  - b. Ron Balazs brought concern from the NEDC meeting about how timing of release and formatting since Dell had left. Rader responded that the new digital format of the newsletter was going to be a different format from the old one.
  - c. Reminded District Directors that more local articles are need from Florida ADs rather than from other states. Encouraged them to send this request to all of the ADs in their district. Deadline for submission is 2<sup>nd</sup> week of February.

**8. NIAAA LTI – State Coordinator Report (Jake VonScherrer)**

- a. Encourage all to continue their path for professional development
- b. January 2019 new requirements will go into effect.
  - For CAA current requirements are 501, 502, 504, 506 but new course required will be 503
  - For CMAA current requirements are in addition to the CAA required courses are 508 and 3 courses from 600's and 3 from 700's. but the new course required will be 510, one course from 600's, one from 700's and 3 optional courses.
  - Another new option for CMAA is the oral project if you don't want to submit the written project. There will be documents to present and then applicant will explain those documents and answer questions while on video conference call with several evaluators.

**9. FHSAA Advisory Committee Report (Drabczyk)**

- a. It was a long day and much was on the agenda
- b. Approved to add two more teams from each region to the state series for Classes 1A-4A to begin in 2018 season if approved by FHSAA BOD January 29 meeting.
- c. Approved the more clearly defined "FHSAA procedures for postponement and interrupted football games.
- d. Endorsed the recommendation to increase points for a loss in football. Starting this fall 35 points will be awarded for losing to a category 1 team (previously was 30 points), and 5 points to category 2 (30), category 3 (25) and category 4 (20) teams.
- e. Approved the use of 40 second clock in football pending outcome of NFHS Rules Committee
- f. In cross country approved the use of GPS watches and approved the recommendation to award the top 15 runners ribbons at the state meet.
- g. Approved to add two more contests to the golf season (14 to 16) due to the length of the season
- h. Accepted the Track and Field Advisory Committee recommendation to add javelin to the state series in 2020.
- i. Also accepted the proposal to a minimum of four officials at the state meet and agreed to allow FHSAA to formulate a pay structure for schools to follow for paying judges.
- j. Discussion:
  - Drabczyk will wait till tomorrow to discuss the FHSAA/FIAAA meeting that took place after the ADAC meeting
  - Lanness Robinson expressed concerns that there should be a method in place to disseminate information such as this and also make sure that any surveys by FHSAA go to all the membership, Principals/FHSAA Reps/ADs/County ADs, and not just to the coaches.
  - Lanness Robinson also suggested that the ADAC not take up any issues that has not gone out to the membership.

**12. VNN Presentation**

- a. Tony Fisher introduced the VNN representatives present at the meeting, Jerry Vaughn and Al Ascar (sp)
- b. VNN made a presentation of their website offerings and how it could benefit FIAAA. Recommendation was to go to UIAAA.org (website done for the Utah Interscholastic Athletic Administrators Association done by VNN) and compare to current FIAAA.org. Also suggested we go to EdgewaterAthletics.com for examples of their work.
- c. VNN has partnership with Home Campus, Huddle, GoFan, MaxPreps, and others
- d. Approximately \$1500 of their FIAAA sponsorship would be used as in-kind services to cover any costs for their website services
- e. VNN will bring an sample to the May conference of what FIAAA might look like

### **13. Committee Assignments, Meeting Times and Locations (Drabczyk)**

- a. List of meeting locations and adjusted times were discussed.
- b. Committee Meetings to begin at 1:45 pm

**14.** Motion to adjourn the meeting by Cam Harrison, second by Larry Brown at 1:14 pm.

### **Sunday October 1, 2017**

1. Meeting called to order by President Scott Drabczyk at 8:28 am.
2. Invocation by Russell Wambles
3. Roll Call
  - A. Absent members: None

### **4. Committee Reports**

#### **A. Awards Committee (Chiles)**

1. Absent members: None
2. Highlights:
  - Revised nominations that have been received
  - Discussed lack of submission for Wayne Taylor and Section AD awards so decided to extend the due date to Feb 1.
  - Send these nominations to L. Otero
  - All district directors need to submit a Section AD award nomination
  - Committee to review the description of the awards
  - Outgoing board members need to notify Andy Chiles if departing
  - Discussed the need to do a better job of getting nominations and reaching out to retired ADs
  - Winners need to send pictures to Dung Nguyen
3. Recommendations to the Board:
  - To limit one DSA nominee from the committee if more than one nominee is received, the committee would narrow down the choice
  - Request that the Historian compile a list of past DSA winners to be included on the website
4. Follow up:
  - Lauren Otero will collect Section ADs and Wayne Taylor nominees and create a google form to send to the committee to vote
  - Mike Colby will add description of awards to nomination form
  - Scott Drabczyk will work with Andy/Neff for award for Section AD
  - Chiles to check with Ron Balazs on number of awards on hand
5. FIAA Awards Winners:
  - Dr. Clarence Noe Award – Mike Brown, nominated by Jay Getty and Russell Wambles
  - Dorothy Brunson Special Services Award – Michael Bennett, John Grelin, both nominated by Ron Allan
  - FIAAA Honorary Lifetime Memberships – Vernon Korhn, George Phelan, Dave Horner, Tom Catanzarite, Bill Massey
  - NIAAA State Award of Merit – Russell Wambles
  - Frank Kovaleski Award – Jake Von Scherrer
6. Motion carried to accept the report (second by K. Buckner)

**B. Higher Ed Committee** (Talley)

1. Absent members: None
2. Meeting Highlights:
  - All submissions to you by April 13<sup>th</sup>. No hard copies will be accepted.
  - The application was posted on the FHSAA website beginning in December
  - Applications and essays will be viewed by all committee members via OneDrive
  - 4 male winners and 4 female winners and 2 at large winners (1 male and 1 female) will be awarded.
3. Recommendations to the Board:
  - No hard copies accepted
  - All applications will be accepted electronically [scholarship@fhsaa.org](mailto:scholarship@fhsaa.org)
  - Look for email from me with a form letter you can use to send to schools in your area
  - Promote it multiple ways in your area (email, website, county mtg, radio, social media)
  - Reminder of test score requirements of 1200 SAT and/or 26 ACT
  - Encourage applicants to do the essay and complete the form for the NIAAA scholarship
4. Follow up:
  - Ron Allan (if Tammie Talley is at State Track Meet) will organize folders as applications are submitted. Ron and Jake Von Scherrer will fill in for her absence at BOD Mtg in May
  - Jake Von Scherrer / Ron Allan will read 8A and 9A applications
  - Matt Warner / Jay Rader will read 6A and 7A applications
  - Tammie Talley / Josh Vandergrift will read 4A and 5A applications
  - Donny Peek / Pam Lancaster will read the 1A, 2A and 3A applications
5. Motion carried to accept the report (second by Fisher)

**C. Sportsmanship Committee** (Gillis)

1. Absent members: Ryan Smith
2. Meeting Highlights:
  - Reviewed the provisions made to the Nomination and Certification forms.
  - Reviewed the language for the Sportsmanship Committee POP
  - Discussed the need to encourage more participation and emphasize giving examples of sportsmanship on display more than the display of stats
  - Reviewed importance of getting Media Outlet name and email address for each nominee for an award
6. Follow up;
  - Gillis will send revised forms & POP documents to Mike Colby
7. Motion carried to accept the report (second by Robinson)

**D. Corporate and Marketing Committee** (Fisher)

1. All members present
2. Meeting highlights:
  - Review of January Meeting Report
  - Discussed the sponsorship history log
  - Asked each committee member for three sponsorship contacts
  - Discussed ideas to ramp up Bronze and Silver Level Sponsorships
3. Recommends to the Board:
  - Presented logo recommendations
  - Presented color recommendations: Navy Blue, Orange, White and Steel
  - Font recommendations: Blackthorns font slightly edited
4. Follow up:

- Fisher will get VNN to present a website to the Board of Directors at the May Board Meeting
  - Fisher will follow-up with all Platinum, Gold, Silver and Bronze Sponsors for booth space selection and to secure payment by April 15<sup>th</sup>, 2018
  - Fisher will contact the new leads provided during the Marketing and Corporate Sponsorship Committee held on January 13, 2018
5. Motion carried to accept the report (second by vonSherrer)

**E. Membership Services Committee** (Brown)

1. Absent members: none
2. Meeting highlights:
  - Discussed the need for revision of POP Manual concerning years of service
  - Presented comparisons to 5 other states POP manuals
  - Discussed dropping #7,#8,#9 on page 100 and #7 and #8 on p.144
  - Return AD #3 to new or not involved.
  - Discussed what actual purpose and duties of committee
3. Recommend to the Board:
  - Drop items that deal with sportsmanship, mentoring
  - Drop the wording about retired ADs and emphasize new member involvement
4. Motion was made to accept the report (second by Buckner)
5. Discussion:
  - Concerns were discussed about possible Constitutional review that may require re-organization of this committee.
  - Ron Balazs discussed that most of the other state committees that do this are dual organizations. We don't need to solicit membership because FHSAA pays our membership. There was discussion to table this report.
6. Motion to accept withdrawing the original motion by Brown (second by Buckner)
7. Motion to table the Membership Services report due to pending re-organization by the Constitution Committee by L.Robinson (second by S.McHale)

**F. Auditing Committee** (Otero) Did not meet

**G. Professional Growth** (L. Robinson)

1. Absent members: None
2. Meeting Highlights:
  - Identified the types of beverages to be offered and the times that those beverages would be available
    - a. Coffee and tea will be offered at the morning sessions only
    - b. Water coolers will be available at all sessions
  - Reduced sessions for LTI from 4 sessions to 3 sessions
    - a. LTI courses 501, 508 will be offered Friday May 4 from 9:00 am till 1:00 pm
    - b. LTI courses 502, 506, 700 or 701, 608/625/630 (depending on which was presented the longest ago) will be offered Friday May 4 from 2:00 pm till 6:00 pm
    - c. LTI courses 503, 504, 610, 714 will be offered Sat May 5 from 7:30 am – 11:30 am
3. Follow up:
  - Determine which course will be offered between 700 and 701
  - Determine which course will be offered between 608,625, and 630
  - Identify shirt sizes for instructors and get to Corporate Committee.
4. Motion carried to accept the report (second by Buckner)

**H. Mentoring & Professional Networks** (Thornton)

1. Absent members: None

2. Meeting Highlights:
  - Discussed the progress of Mentoring Program – Mentors/Mentees
  - Discussed building template and instructions/expectations for mentors
  - Discussed an evaluation process to use
  - Discussed ways to make the program a more interactive part of the conference
  - Pointed out that the items/areas listed on the conference agenda correspond to those to which mentors/mentees responded on the survey
3. Recommendations to the Board:
  - Create a “Tool Box” on our website to allow sharing of information
  - Review information provided by committee and provide input
  - Forward survey email to ADs in their respective areas
4. Follow up:
  - Thornton and committee will create a list to pair mentors/mentees and review
  - Thornton and committee will create /review a template for instructions/initial communication between mentors/mentees
5. Motion carried to accept the report (second by L. Brown)

#### I. **Review Committee** (Peek)

1. Absent members: Lauren Otero, Andy Chiles
  - Discussion of the function of the review Committee
  - ADAC – Heard report yesterday from Scott Drabczyk. Continued the discussion that surveys were not sent out to everyone and not all ADs / Athletic Administrators received the surveys
  - Leadership Council – discussion about the FHSAA wanting to share a portion of sponsorships. There is a discussion that Mr. Damon will discuss with Mr. Tomyne about the importance of the Leadership Council and will it continue to exist. If The Leadership Council dissolves, then #4 and #5 in the POP Manual will not be relevant.
  - FHSAA may no longer oversee Middle School Sports but middle schools would still be able to use their policies and procedures
  - Discussed the possibility of sharing state championship sites (ex. Lacrosse/flag FB or Water Polo/ Boys VB)
  - FACA questioned how to bring back coaches rules clinics. There is a lack of coaching education. Only 11% of coaches with temporary certification since 2011 have gone on to obtain permanent certification. 82 % of rule violators do not attend clinics or are a FACA member. Suggestion was to have requirement of completing at least one course per year toward earning a permanent certification.
2. Recommendations to the Board:
  - Remove the ADAC report from the Board Meeting on Saturday’s agenda. This information will be presented in the review committee and brought to the Board in the committee report. This is based on the operation procedure already in the POP Manual as #2.
  - Recommend to FHSAA that all surveys or information requested go to the FHSAA Representative and not just to a selected few.
  - Member of the Executive Board should reach out to Craig Damon to relay that FIAAA’s position is the Leadership Council is important and should be continued.
  - FIAAA supports bringing back mandatory coach’s rules clinics that could be facilitated at the FACA clinics and/or other venues geographically.
  - FIAAA supports having coaches on temporary certification complete a minimum of one class per year towards the permanent 5-year certification.
3. Motion carried to accept the report (second by Harrison)

#### J. **Constitution Committee** (Colby)

1. Absent members: None

2. Meeting Highlights:
  - Reviewed and debated the language for amendments that were discussed at the September BOD meeting, including some additional amendments
3. Recommendations to the Board:
  - Amend Article III, Section I Membership, Subsections B and C
  - Amend Article IV Section I Board of Directors, Subsections D,G and H and add two new subsections
  - Amend Article VI Section Committees, Subsections B,C,D, H and I, removing Subsection N
  - Amend Article VII Section I Elections
  - Amend Article IX Section I Amendments, Subsection A
  - Amend Article X Section I Emergency Situations
  - NOTE: the actual language to the above listed amendments has been posted on the FIAAA website
4. Follow up:
  - At the May conference, all amendments to be presented to the delegate body
5. Motion carried to accept the report (second by L.Brown)

**K. Public Relations (Ripley)**

1. Absent members: Ryan Smith
2. Meeting Highlights:
  - Emphasized the importance of having email contacts for the AD and area media for each of the award winners
3. Recommendations to the Board:
  - Experimenting this year by requesting the social media contact for school of winners for FIAAA Twitter use or put the information on their own social media and tag FIAAA.
4. Motion to accept the report (second by Buckner)

**L. Conference Special Events (Conference Sub-Committee) Did not meet**

**M. Nominating Committee (Kelly)**

1. All members present
2. Recommendations to the Board:
  - Past President – Scott Drabczyk
  - Historian – Russell Wambles
  - Chaplain – Ron Allen
  - Secretary – Rocky Gillis
  - Treasurer – Donny Peek
  - President Elect – Roger Mayo
  - President – Lauren Otero
  - Pending the outcome of the vote concerning the constitutional changes adding the Vice President position and the 2nd Past President position, the recommendation would be Jake Von Scherrer as the Vice President and the 2<sup>nd</sup> Vice President would be selected by the Past President's Committee.
3. Follow up:
  - All active Past Presidents will be contacted for willingness to serve as the 2<sup>nd</sup> Past President on the Executive Board if the Constitutional change is approved.
4. Motion carried to accept the report (second by Jake VonScherrer)

**N. Hall of Fame Committee** (Drabczyk/Chiles)

1. Absent members: Pam Lancaster
2. Meeting Highlights:
6. The HOF selection committee met with past presidents Michael Stutzke and Trish Highland
  - The applications were reviewed and two nominees were selected to the 2018 class.
  - The scoring rubric was discussed and will be changed from 5 to 4 categories taking out the letters of recommendation.
  - Notes to the people making the nominations will go out in January.
  - Recommendation was made that the new 2<sup>nd</sup> Past President on the Exec. Board oversee direct contact with all the past presidents in reference to association updates and events.
3. Recommendations to the Board:
  - 2018 FIAAA Hall of Fame Class: Ms. Cheryl Golden & Mr. Michael Colby
  - The scoring rubric will be updated to show 4 sections instead of 5 (removing the Letters of Recommendation)
  - HOF Committee will work with Past-Presidents and other board members to ensure more nominations are considered for consideration
  - Both Past Presidents in attendance would like to help the organization, but communication needs to include them
4. Follow up:
  - By May 2018, compile list of past presidents to add to communication. New 2<sup>nd</sup> Past-President on the Board will be responsible for communication with ALL past presidents of the association.
  - By May 2018, update the POP with "No current BOD members are allowed to be nominated for the HOF.
  - By May 2018, develop a running document of HOF classes
5. Motion carried to accept the report (second by Harrison)

**O. Strategic Plan Committee** (Robinson)

(Did not meet)

**FHSAA / FIAAA Meeting Recap** (Drabczyk)

1. FHSAA staff in attendance was George Tomy, Jamie Rohrer, Linda Robertson, Craig Damon, Jordanne Stark
2. FIAAA members in attendance were Scott Drabczyk, Jerri Kelly, Roger Mayo, Cam Harrison, and Jake Von Scherrer
3. Reason of the meeting was to communicate the situation occurring due to the phone call with Lauren Otero and then with Scott Drabczyk. According to Jamie Rohrer there are some hard feelings between FHSAA and FIAAA.
4. Mr. Tomy took a lot of notes, discussion was held and it seems more of an isolated situation Jamie and Linda at FHSAA and not anyone else as Craig Damon and Jordanne Stark were both very supportive of FIAAA. It appears it is over vendors, finances, etc
5. There will be a follow up meeting with Drabczyk and Lauren Otero with FHSAA staff chosen by Tomy to resolve the situation.

**2018 FIAAAA Conference Planning** (President Elect Otero)

1. Preliminary overview of 2018 State Conference



- Distributed Preliminary Agenda for 2018 May Conference
  - Parking seems to have been resolved as we have the valet lot and parking will be free with the barricade arms to be left open for the conference, allowing attendees to go and come
  - It was brought up that anyone that can be here early can help pack the attendee packets so it may be done early.
2. Discussed increase in fees, vendors, and noted it is \$200 per flyer to go into attendee packet
  3. Discussed the fact we have the entire hotel for the conference so discussed how to best utilize meeting spaces, etc.
  4. Duties and assignments to come later

## **NEW BUSINESS**

1. Ron Balazs discussed the next Section 3 meeting in Lake Lanier, Georgia. FIAAA has previously sent Board Members to the meeting. He will be there and his expenses are covered and Lanness Robinson will be there and will also be covered as an elected Section 3 Representative.
2. Motion to approve up to \$1500.00 for people to attend the Section 3 meeting by VonSherrer (second by Buckner) Motion passed.
3. Suggestion was made that all board members make sure that Tony Fisher has your shirt size for new board shirts.
4. L. Robinson recommended that changes to the POP Manual be reviewed by the Executive Director, President, Past President, President Elect, and if passed in May, the Vice President the day before the Executive Board Meeting. This would be done at a location to be determined by the current president.

## **Closing remarks (President Scott Drabczyk)**

FIAAA State Conference is Friday May 4th – Monday May 7<sup>th</sup> at the Orlando Airport Marriot Lakeside.

Motion to adjourn the meeting by D.Thornton, second by L.Brown.

Meeting adjourned at 1:06 pm.

Respectfully,

Roger Mayo  
Secretary