

## **FIAAA Executive Board Meeting**

Minutes August 5-6, 2017

Orlando Airport Marriott

1. Meeting called to order at 1:15 pm by President Scott Drabczyk.
2. Invocation by Roger Mayo
3. Roll call: all Executive Board members present except Russell Wambles.  
Also present: Andy Chiles, Denarvius Thornton, Tony Fisher, Lanness Robinson
4. Welcome and opening remarks by President Drabczyk.
5. Secretary report of post-conference Board of Directors Meeting minutes and annual meeting minutes by Roger Mayo.
6. Treasurer's report by Mike Colby:
  - a. 2017 Conference hotel expenses were discussed.
  - b. Motion by Jay Radar, seconded by Jerri Kelly, for a recommendation by the Executive Committee to move money from the general account to cover minuses, bringing the conference account balance to zero.
  - c. Discuss to return original investment from general account that was used to set up Mandy Stoll Program in the beginning.
  - d. Motion by Radar and seconded by Kelly to keep Mandy Stoll Investment at \$7000 to match original investment.
7. Review of 2017 Conference by Jerri Kelly, Ron Balazs and Mike Colby
  - a. With attendance at such a high level and facilities not being what we are used to, the conference was a major success.
  - b. There was discussion about raising vendor registrations and other vendor prices to cover the growth and increasing expenditures associated with the growth. One concern brought up by Mr. Colby is the increase in Wi-Fi costs as vendors are "stealing" Wi-Fi by borrowing passwords, etc. from other the ones that are paying for the service.
8. Executive Director's Remarks by Ron Balazs:
  - a. Future conference sites: Contract is for the Conference to be here for three more years (Orlando Airport Marriott) until 2021.
  - b. Recommend to discuss parking problem with hotel staff. Possibly could open grass lot in the back for over flow parking or for those not registered at conference hotel.
  - c. Pop Manual Update: Recommend all committees should be updating committee procedures and committee chairs should get information into Pop Manual.

- d. Leadership Council make-up:
  - i. Replace Otero on ADAC with Mayo, then replace Mayo's position with Cam Harrison.
  - ii. Add Pam Lancaster to ADAC
  
9. Professional Networking – Mentoring:
  - a. Introduction of Denarvise Thornton to head up the mentoring program
  - b. Discussion of moving away from mentoring name to “Professional Networking” or to just “Networking”. Thoughts are some may not want “Mentored” ( told what to do)
  - c. Possibly create a PDF document where best practices, strengths, talents of experience ADs could be listed and new ADs (or anyone needing information) could turn to for support.
  - d. Need to make any change in Pop Manual
  - e. Denarvise Thornton expressed some ideas and will bring proposals to September committee meeting.
  
10. Corporate Sponsorship and Marketing.
  - a. Introduced Tony Fisher as the person to take over this area. He expressed his goal to start thinking out of the box for corporate sponsors. There was discussion on several items such as branding, logos, website support, colors, etc.
  - b. Will bring ideas to September committee meeting.
  
11. Awards Committee Items: Andy Chiles
  - a. Made presentation concerning the awards program.
  - b. Wants to change plaques for Wayne Taylor Distinguished Service Award
  - c. Committee wants to re-evaluate the plaques and trophies and re-evaluate the hierarchy of awards.
    - i. Hall of Fame
    - ii. Clarence Noe Award
    - iii. Wayne Taylor Distinguished Service Award
  
12. Meeting was adjourned at 5:40 pm
  
13. Meeting reconvened Sunday Aug 6 at 8:15 am.
  
14. 2018 Conference: Lauren Otero
  - a. Much discussion about fees and expenditures from 2017 Conference reports.
  - b. Motion to recommend to Board to raise final cost of registration for 2018 Conference to \$125. Second by Lauren Otero.
  - c. Ideas to better utilize space for FHSAA Break-Out sessions discussed. This will be discussed with Hotel Staff and reported at September BOD meeting.

- d. Other ideas about banquet (best day, time, menu, etc) were discussed.
15. Hall of Fame and Constitutional Changes not addressed – Wambles absent .
16. E Newsletter – Jay Radar provided updates.
17. Leadership Training – Lanness Robinson
- a. Updates on changes and additions to LTI courses.
  - b. Discussed need to get more areas involved with satellite offerings, etc.
18. 2018 Executive Meeting Location
- a. Since contract with the Orlando Airport Marriott will have expired, the Executive Board decided that the President Elect will host the August 2018 Executive Board Meeting at the site of their choice.
19. Review of Board Appointments: Scott Drabczyk
- a. District 1 – Josh Vandergriff
  - b. District 9 – Mike Warner
  - c. District 17 - Gabriel Marcus
  - d. Replacements for Districts 8 and 13 to be presented at Sept. BOD meeting.
20. Committee Chairs and Committee Assignments
- a. Discussion re-visit committees and make some adjustments to assignments.
  - b. Committee assignments to be sent out prior to Sept. BOD meeting
21. September BOD Meeting Agenda Planning: Exec. Board
- a. Saturday 9:00 Conference Committee
  - b. 10:00 New BOD members
  - c. 11:00 Full Committee
22. New Business:
- a. Discussion about how to increase NIAAA membership
  - b. Motion by Otero, seconded by Kelly to recommend to Board that District Directors must be a member of NIAAA or become a member prior to the end of their first year of service.
23. Meeting was adjourned at 11:30 am.

Minutes submitted – Roger Mayo  
Secretary